

CONCORDE INTERNATIONAL GUARDIANSHIPS

Please complete and return to: Concorde International Guardianships, Arnett House, Hawks Lane,
Canterbury, Kent CT1 2NU ,England

Telephone: +44 1227 479 279 FAX: +44 1227 479 379 E-mail: hall@concorde-int.com

Student's Family Name		First Name
Male	Female	Date of Birth
Home Address		Address of Parents
e-mail address		Telephone
Mobile No of student		Mobile No of parents
Passport Number		Country of Issue
Father's Name		Mother's Name
Father's occupation		Mother's Occupation
Student's English Language Level		Latest Test score (IELTS, TOEFL, TOEIC etc)
Please list any special dietary requirements		Please list any medical conditions
Any Dislike of pets?		Religion
Please list all the student's hobbies and interests		Please list anything else that will help us to find the most suitable guardian family (use a separate page if required)
THIS SECTION IS FOR STUDENT'S ALREADY STUDYING AT A UK INDEPENDENT SCHOOL		
Name of school		Headmaster/Mistress/Contact Name
Address		Telephone Number and e-mail address
Name and address of any previous Guardian		Please list any previous schools in the UK
THIS SECTION IS FOR STUDENTS WHO ARE WAITING TO START AT A UK INDEPENDENT SCHOOL		
Name of new school if known		Headmaster/Mistress/Contact Name
Address of school		Telephone and e-mail
Date of starting		Date of Leaving
THIS SECTION IS FOR STUDENTS WHO WISH US TO FIND A SCHOOL FOR THEM IN THE UK		
In which region would you like the school?		Do you prefer single sex or co-educational?
Do you already have any preference for a school? If so, which school?		

Terms and Conditions of Placement with Concorde International Guardianships.

Parent's Consent for Medical Treatment

In the event of an emergency and if you the parents cannot be contacted, you agree to authorise us to arrange all medical or dental treatment as deemed necessary by a qualified doctor. You also agree to the ministering of drugs and treatments sold over the counter without prescription for minor ailments such as colds, fevers etc.

Insurance

Concorde International Guardianships has full Public Liability Insurance. We do advise however that the student has personal cover for illness and accidents, lost luggage at the airport or at the school, damage caused in the home or at the school. All damage caused at the school or in the Guardian family home will be invoiced to the parents.

Payment of Fees, Settling of Invoices and Cancellation of Agreement

The non-refundable Registration Fee of GBP £125 must be submitted with this Application. The full term fees for Guardianship must be paid before the beginning of each term on receipt of our invoice together with the deposit of GBP £500. All subsequent invoices must be settled on demand. One term's notice of cancellation of the Guardianship services is required and not later than the end of the first week of term. If full notice is not received, the full term's fees will be retained.

If the student is expelled from the school, Concorde International Guardianships will arrange temporary accommodation while waiting for further instruction from the parents. All costs will be deducted from the deposit.

In the event of any criminal activity by the student, the student is subject to British Law and Concorde International Guardianships will immediately be released from any further obligations to the Student or the Parents. There will be no refund of fees.

Visas

The student and parents are responsible for obtaining the initial visa at the country of departure. Thereafter, Concorde International Guardianships will assist in the renewal of any visa extensions.

Transfers From and to the Airport and between the Family and the School

All transfers and school visits by the Guardian family will be paid extra to the term's fees. The cost will be deducted from the deposit of £500 and this will be topped up at the end of each term.

Parent's Declaration and Acceptance of Conditions

We/I are/am the legal parent or guardian of the student. We fully accept these Terms and Conditions of placement with Concorde International Guardianships. All fees will be paid in advance as invoiced. Failure to do this will result in immediate cessation of any agreement or obligations by Concorde International Guardianships.

Signed.....Parent One Full Name.....

Signed.....Parent Two Full Name.....

Date.....